

2019 MC Retreat and January Meeting

Members Present: Deb Marshall, John Phillips, Donna Andreo, Carolyn Foster, Carolyn McGay, Bob Keck, Stan Dellinger, Kimberly Norris Jones, Pie Sharpe, Michael Senterfeit, GC Pundt, Karen Pearson, Rob Martin, Jim Lawler

Also Present: Fr. Charles Smith, Vicar; Becky Keck, Treasurer

Father Charles began the retreat with Morning Prayer at 9 AM. Following Morning prayer Father Charles led a brief facilitated discussion on the following topics. Please see the attached script Father Charles used to lead the discussion. Father Charles also reminded the MC of our relationship to the diocese and how our ministry is an extension of our bishop's and Diocesan ministry and the only way for the diocese to function properly is for us to assist faithfully with the funding of the Diocesan ministry.

What is a MC & WHY HAVE ONE? (Fr. Charles)

What do I do if I realize a project is getting out of hand?(Fr. Charles)

Christian Stability (Fr. Charles facilitated discussion on chapter of book)

MC Covenant (Review of 2018 Covenant and opportunity to change)

Introduction of Leading God's People by Christopher Beeley—GC Pundt to lead the discussion on chapter 1 next month.

15 Minute Break

Election of Officers

Sr. Warden- Deb Marshall and John Phillips share the responsibility with John serving as signer

Jr. Warden—Jim Lawler

Treasurer—Becky Keck

The Sr. And Jr. Warden and treasurer were elected by acclamation. A discussion of who to nominate to serve as clerk ensued. The following list was given for the Sr. Wardens to approach:

Pat Brandon

Libby Law

Amye Turnau

Carol Beis

If none of these are able and willing to serve then the Sr. Wardens will find and bring a nominee for the MC's consideration at the regularly scheduled February meeting.

The MC members selected their respective preferred areas of responsibility and agreed to come back with names for the committees and a meeting schedule for the February MC meeting.

Selection of Ministry Responsibilities

ELC-Bob Keck

Christian Formation-Karen Pearson

Stewardship-Stan Dellinger

Evangelism-Fr. Charles

Inreach/Outreach-Donna Andreo Carolyn McGay

Parish Life-Pie Sharpe

Finance/Endowment-GC Pundt

Liturgy-Rob Martin

Communication-Deb Marshall, Stan Dellinger, Kimberly Norris Jones

John Phillips and Deb Marshall led a facilitated review of our ministry together in 2018 based upon the goals we set at the 2018 MC Retreat. We began by looking at our 2018 strategic goals to see where we were successful and where we need to perhaps refocus for 2019.

The upshot of the review was that we need to simplify the group so that we can more effectively execute the goals and we need to have metrics to measure our success.

Review of 2018 Ministry (Deb Marshall and John Phillips)

Communication and In/Outreach

Reaching Consumers of Different Media

Better Use of Deacon and expanded outreach

Invite Burton Pack to Tuesday Night Suppers

Neighborhood Groups

In-reach

Care packages and babysitting

Evaluation of In/Outreach

Stewardship and Prayer

Cheerleading and spot light celebration of ministries

Comprehensive stewardship plan

ID people's gift for ministries

Connect people to ministries

Encourage use of the Daily Office

Administration

Documentation

Daily Activities and Events

Manuals for continuity of leadership

Menu of Ministry

MC Training and Orientation

Ministry Discernment Process

Early Learning Center

Develop ELC Strategic Plan

2019 Strategic Planning (Deb Marshall and John Phillips)

1. Ministry Execution
 - a. Menu of Ministries
 - b. Plan for Ministry Opportunities
 - c. Ministry Discernment Process
2. Administration
 - a. Security Plan
 - b. Physical Inventory
 - c. Monitor ministry workload
 - d. Metrics for ministry success
3. Communications
 - a. Welcome Packet for Ft. Jackson to include ELC and Parish
 - b. Comprehensive online presence to include FB, Twitter, YouTube, and website

- c. "Climate Survey"
- d. Strengthening Neighborhood Groups
- 4. ELC Outreach/Grafting into the Vine of SMAA

Assignments were made as follows for the 4 Strategic Areas

- 1. Ministry Execution
 - a. Karen Pearson
 - b. Stan Dellinger
 - c. GC Pundt
- 2. Administration
 - a. Jim Lawler
 - b. Kimberly Norris-Jones
 - c. John Phillips
- 3. Communications
 - a. Carolyn McGay
 - b. Donna Andreo
 - c. Pie Sharpe
- 4. ELC
 - a. Bob Keck
 - b. Deb Marshall
 - c. Rob Martin

Each group is to meet twice before the February MC meeting and will come back with specific goals with a plan on how to achieve them. Each group will make a monthly report to the MC with specific interim goals for the next month so that the MC as a whole is responsible for the completion of these projects.

Outstanding Facilities Issues approved and funded

- 1. Fencing around new HVAC equipment
- 2. Repair of roofing where reception and Sturtevant Hall meet
- 3. Gutter repair/re-leveling
- 4. Finish staining of doors to the Narthex

Outstanding Facilities issues not yet approved or funded

- 1. Connell Garden
- 2. Sturtevant Hall lights conversion to LED
- 3. Drainage issue in Connell Garden
- 4. Renovation of front desk in reception area
- 5. Cooling/Heating issue in Whitehead Chapel
- 6. Dial Building (water issues and finding a use)
- 7. Opening up of wall between Nursery and 4K classroom to expand number of students
- 8. Upkeep and use of wooded property
- 9. Flooring in Nave re-finish and Sturtevant Hall deep cleaning
- 10. Covered Sidewalk into building
- 11. ELC flooring issue where the floor has delaminated from the sub-floor

Becky Keck gave a tutorial on how to read the financial documents and addressed any questions the members had.

ELC Summer Camps-Proposal referred to Finance Committee for review and recommendation. The MC will take a vote based on the Finance Committee recommendation via e-mail.

\$135 Scholarship request from Endowment to pay for Low Country Handbell Workshop. Moved by GC Pundt. Seconded by Karen Pearson. Approved.

Recommendations from Finance Committee

- 2019 Parish Budget. Becky Keck notes that pledge revenue projections have increased to approx \$304,000. Based on all revenue projections we are approx \$4,300 short of needed revenue for the 2019 budget. The total 2019 budget \$349,367 to include a 2% pay rise for: Vicar, Office Manager, and Sexton. Budgeted amount for EDUSC pledge to be reduced from \$28,050 to \$23,000. This is a reduction of approximately \$5,000. Fr. Charles reminded MC of Bishop's vision to fund college ministry at the major campuses in the diocese—the responsibility we have is to fund the Diocesan ministry.
 - Motion by GC Pundt and seconded by Deb Marshall to Approve the 2019 budget as submitted with the intention that that any new pledges in 2019 over and above that needed to support the 2019 budget as submitted will go to increase our Diocesan pledge. Furthermore, be it resolved that the Mission Council will regularly review the parish finances and increase the Diocesan pledge as we are able.
 - Approved
- Recommend transferring \$20,000 of the ELC operational surplus to the Reserve Acct and retaining the balance (approx \$10,000) in the operating account. Motion to approve by Karen Pearson. Seconded by Kimberly Norris Jones.. Approved.
- \$4,500 from the Reserve Acct for the ELC CYT playground. Motion to approve by Kimberly Norris Jones. Seconded by Bob Keck. Approved.
- Recommend re-engagement with the Hobbes Group for 2018 Audit approx cost of \$6,500-\$7,500. Motion by Stan Dellinger. Seconded by Kimberly Norris Jones. Approved.
- Recommend \$12,000 payment to EDUSC for the 2019 fulfillment of Diocesan loan payment to be paid out of the Endowment acct. Motion by Karen Pearson. Seconded by Kimberly Norris Jones. Approved.
- Recommend housing allowance of \$30,000 for vicar. Motion by Deb Marshall. Seconded by Carolyn McGay. Approved.
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SMAA Works as inreach ministry to assist people from SMAA with projects around their homes.. Jim Lawler will head this ministry up and explained it to the MC.

Safe church training reminder by Fr. Charles. Fr. Charles will check on classes being offered and availability of a training at SMAA.

MCPod checklist updated and MC notified.