

Mission Council Meeting Minutes April 1, 2020

Call to Order

Father Charles opened the meeting in prayer.

Members in attendance

Pat Brandon, Cathy Cook, Karin Mauldin, John Phillips, Hugh Wilson, Sandy Rains, Rob Martin, Jim Lawler, Donna Andreo, and Pie Sharpe. Also in attendance, Father Charles Smith, Christopher Johnson, and Deborah Carlson.

Rule of Life Check-in

MC members reported that they have been praying, watching pre-recorded church services online, praying the daily office, and watching live streaming of church services.

Thank You Note Reminder

Father Charles reminded members to continue to send out thank you notes to parishioners and making phone calls to check in especially during this difficult time.

Approval of Minutes/Reports

John Phillips made a motion to approve the minutes from the last meeting and the financial report. Sandy Rains seconded the motion. Sandy Rains asked that one correction be made to the minutes. She reported that she didn't see a date or signature on the meeting minutes. This will be corrected. The motion was approved. There was one abstention from Hugh Wilson due to not attending the last meeting. **Approved**

ELC Scholarship Request from Endowment

A motion to approve the request from the ELC to use the Educational Scholarship from the Endowment Fund for ELC tuition was made by Cathy Cook and seconded by John Phillips. The Covid-19 virus has caused us to re-evaluate and prioritize what we are going to do financially and spiritually. After much discussion the council decided to approve the motion after hearing the recommendations from the finance committee and mission council members. The ELC parents will pay 50% of the tuition and the other 50% of the tuition will be paid by the Educational Scholarship. **Approved**

CARES Act Loan Application Approval

Sandy Rains made a motion and Jim Lawler seconded the motion to approve filling out the application for the CARES Act Loan. John Phillips will fill out the necessary forms and apply for this loan through Wells Fargo Bank. **Approved**

ELC ACH Approval

Pat Brandon made a motion and Karin Mauldin seconded the motion to approve the ELC parents to pay tuition by electronic check. John Phillips will set this up. Fees for this service will be paid by parents. **Approved**

Online Worship Feedback

Father Charles asked for feedback about the online worship services that we have put on our Facebook page. Feedback was positive. Everyone has been working hard to make sure we stay connected to one another. There was concern about older members that do not have access to the Internet or email. Father Charles reported that they would be using an App called Vimeo to embed videos in emails so that more people could have access to our services.

Online Giving

Father Charles is working with an ELC parent to make online giving much easier for our members.

Worship/Formation Schedule Going Forward

Content will be coming out Sunday through Thursday each week.

Virtual Office Hours?

No decision was made at this time.

Plan for Parish Staffing

Parish staff is working remotely as much as possible. Dr. Collins is coming to the church to practice the organ and use other instruments. Michelle Currie works at the church a couple of days a week and is checking phone messages along with doing her bookkeeping duties. Harry Watson continues to maintain the church and is going to be doing a deep clean over the next few weeks.

Approval of Revised ELC Handbook

Helen Kline revised part of the handbook on page 25 to clarify the need for tuition to be paid even when the center is closed. Cathy Cook made a motion to approve the revision and Pat Brandon seconded the motion. **Approved**

MC Member Concerns

- online videos are very good
- everyone is working very well together
- staff is working hard to produce online content
- note to be put in the Guardian encouraging others to make videos
- a suggestion was made to place palm fronds on front doors in celebration of Palm Sunday
- Do we need a phone tree for those that don't have Internet, email or Facebook?

Deborah Carlson, Clerk