

## June 24, 2020 MC Meeting Minutes

- **Call to Order**

Father Charles called the meeting to order and opened in prayer.

Father Charles asked for a motion to approve Rick Vandiver attending tonight's meeting. Motion was made by ?? and seconded by Donna Andreo. **Approved**

- **Members in Attendance**

Donna Andreo, Sandy Rains, Rob Martin, Cathy Cook, John Phillips, Jim Lawler, Pat Brandon, Karin Mauldin, Hugh Wilson

Also in attendance: Father Charles, Deborah Carlson, and Christopher Johnson

- **Approval of Minutes, Financials, and Reports** (Note no minutes from previous meeting with Canon Hazel as clerk absent and no one volunteered to keep minutes.)

A motion was made by John Phillips and seconded by Sandy Rains to approve the May minutes. **Approved**

- **ThankYou Note Reminder**

Father Charles reminded members to continue to send notes to parish members.

- **Resumption of In-Person Worship Plan Approved by EDUSC Pending Approval of "Phase II" of the EDUSC Plan**

This requires 2 weeks of declining positive tests as tracked by DHEC Phase I through at least September 1, 2020.

First Sunday with In-Person Worship anticipated as July 26, 2020.

Phase II has been approved by the diocese.

### **Things Still Required for Resumption of In-Person Worship**

3 Hand Sanitizing Stations (staff unable to source from reputable supplier at any price—we need help locating these). Karin Mauldin volunteered to find an alternative to the \$1200 hand sanitizing stations that Sherwood found.

Additional volunteers to serve as monitors for the service De-escalation training for the monitors (reopening committee Requesting \$200 to pay for this training for these volunteers). Pat Brandon volunteered to do the training for free on Zoom or in her home. Sandy Rains will email Pat the names of the volunteers. She will add Debbie Mullenex to the list as well.

Set Up/Clean Up Teams to help get altar and other items moved outside and back inside are still needed.

Additional Audio Equipment (reopening committee requesting \$1,200 to acquire this equipment but will first test without new equipment and then add additional equipment as

needed). Rick Vandiver reported that we need 2 microphones, 2 speakers, 1 mixer, and additional cabling to connect the equipment. This is in addition to what we already have available.

HVAC Engineer to review our HVAC systems (MC was to gather data on this for us to move forward).

Jim Lawler made a motion to approve up to \$1200 to purchase the equipment and Hugh Wilson seconded the motion. **Approved**

Father Charles will contact the police department to let them know about our plans to do an outside worship. He will also let us know if/when we purchase any new equipment.

- **Review of Detailed Plan approved by EDUSC**

Jim Lawler reported concern about handicap parking during the outside service. We would need to obtain temporary handicap parking closer to the outside worship area.

- **Discipleship Groups Strategic Goal Review**

John Phillips reported that the men's group is doing well and continues to meet on Zoom. They have just finished Genesis and are going on to Exodus. He feels the group is benefitting from good spiritual development and would like to get more groups started.

Pat Brandon reported that the women's group is doing well and has just finished their studies of Genesis. She stated that they reviewed their rules and have started doing the bible study first and social part last to make sure they stay focused on their bible study. They will continue on to Exodus.

Father Charles offered to meet with each group near the end of July to discuss future plans of each group.

- **Church Growth Strategic Goal Review**

Jim Lawler reported that his group designed a survey for new members of the church (joined since 2016 to present). Jim will proceed with contacting the new members to give the survey (four questions).

- **Pastoral Care Strategic Goal Review**

Donna Andreo reported that the goal of this group was to obtain more Lay Eucharistic Ministers.

Father Charles requested that the group recruit some new people for the Fall.

Sandy Rains reported that Safe Church training needs to be scheduled as well.

Karin Mauldin stated that this could be done via Zoom because of COVID-19.

Father Charles suggested that this group needs to meet again to rethink the strategic goal for this group because of COVID-19.

- **Stewardship Drive for 2020-2021**

Father Charles stated that the Mission Council needs to be thinking about the Stewardship Drive and who is going to be the person in charge of this task. Ms. Dell from the ELC offered to help us with fundraising and online giving due to her professional work in this area. Hugh will ask Carol Beis if she will do a video for the drive.

- **Budget Process**

Father Charles will sit down with his staff to discuss budget items needed for next year. He will also email lay people who volunteer and might need budget items as well. John Phillips will help Father Charles with this.

- **Appointment of Parish Treasurer**

Father Charles requested MC members to email him with names of interested people willing to fill this position. John Phillips will meet with Father Charles to discuss this further.

- **Finance Committee Recommends Request for Tuition Assistance in July**

John Phillips gave an overview of the financial statements of the church and the ELC. He also gave an update on the PPP loan. Late this past week SBA issued additional PPP revisions via another Interim Final Rule and a Revised Form 3508, Forgiveness Application.

Helen Kline's request for tuition forgiveness would be extended through July 24, 2020.

Jim Lawler made a motion to approve the extension and Donna Andreo seconded the motion. **Approved**

- **Finance Committee Recommends ELC Request \$5 per child per week COVID-19 Surcharge**

This would cover roughly 50% of the increased staffing needed for drop off/pickup.

ELC is exploring offering childcare for ages 6-12 during school year b/c of hybrid system for schools.

Cathy Cook made a motion to approve the \$5 surcharge request for the ELC and Karin Mauldin seconded the motion. **Approved**

- **Finance Committee Recommends paying \$1,750 for EDUSC May pledge**

Sandy Rains made a motion to approve paying the May pledge and Karin Mauldin seconded the motion. **Approved**

- **Healthy Communication and Triangulation**

Father Charles asked Pat Brandon to explain what triangulation meant and then she proceeded to give examples of healthy communication and how triangulation complicates

the situation. Father Charles encouraged everyone to go to the person he/she is having a problem without involving others.

- **Notice of Accord**

Bishop Waldo asked Father Charles to inform the MC that the Bishop has entered into an Accord with Rev. Jeffrey Whitaker Meadowcroft, Presbyter.

- **Book Recommendation from Canon Hazel Friedman's Fables**

Father Charles asked the group if they would be interested in reading this book. Everyone agreed and was asked to purchase the book.

- **MC Retreat**

This is to be planned for early fall. The preference is for an overnight retreat at Gravatt to facilitate community building and to go over the Call Letter (from 2016). An overnight retreat would give the group time for fellowship as well.

- **Next MC Meeting Moved to July 29 ,2020 at 5:30 PM via Zoom**

Fr. Charles out of town July 2-4 for his scheduled days off and federal holiday. Fr. Daniel Hank covering pastoral emergencies-initial contact through Fr. Charles' mobile number which will be included in all emails during that time and on office voicemail. Fr. Charles is also away July 10-25 for scheduled annual leave. Fr. Jim Neuberger covering pastoral emergencies-initial contact through Fr. Charles' mobile number which will be included in all emails during that time and on office voicemail.

- **MC Concerns**

Cathy Cook asked for information about Faith Stevenson. She inquired about the funeral service. The service is being recorded tomorrow and will be shared with her family and friends per her sons' request.

Prayer Requests: Faith Stevenson's children and Stan Dellinger who is traveling to California