

Mission Council Meeting Minutes – September 16, 2020

Call to Order

Father Charles opened the meeting by asking for prayer requests and leading us in prayer.

Prayer Requests

- Cathy Cook's Aunt Barbara
- Tom Carlson
- Melissa Kean's family

Members in Attendance

Jim Lawler, Deborah Carlson, John Phillips, Sandy Rains, Donna Andreo, Cathy Cook, Rob Martin, Pat Brandon, Michael Senterfeit, and Father Charles.

Thank You Note Reminder

Father Charles reminded the group to send thank you notes to parishioners or staff members letting them know we care and are thankful for their service.

MC Parishioner Call Reminder

Father Charles reminded the group to call parishioners to check on them.

Approval of Submitted Minutes and Reports

Sandy Rains made a motion to approve the minutes and financial reports. Donna Andreo seconded the motion. **Approved unanimously**

Update on Return to In-Person Worship

- Streaming is improving. Father Charles has received lots of positive feedback. Some parish members will be asked to attend the service soon.

- Inside service will start back in phases. The Fire Marshall needs to inspect first (estimate seating, HVAC circulation, three doors that exist directly to the outdoors) before this can happen.

2019 Financial Audit Status Update

John Phillips reported that the audit is on track to be completed. Ally Rivers is examining records with Ashley. They have completed almost all the field work. There were questions about the St. Helena property that still needs to be answered. Auditors will be sending letters to those who donated money last year. CFO wrote a letter to St. Michael stating that the delay of the audit was expected and understandable. This report should be completed by sometime in October.

Finance Committee Recommendations

Cathy Cook made a motion to pay the August 2020 EDUSC pledge. Jim Lawler seconded the motion. **Approved unanimously.**

John Phillips reported that the ELC is doing well. Helen is doing a great job with the staff and parents. The summer program went well and was profitable. The fall Day School is going well. We have two teachers and 16 students. The daycare is down in numbers. There are between 75-76 children attending.

John also reported about the church's and ELC's cash flow. The church is showing a negative projection because giving is down. The church would show a loss for the year if the PPP Loan wasn't available. The ELC is showing a positive projection.

Treasurer Search Status Update

John Phillips reported that there are no candidates at this time.

2021 Stewardship Drive Update

- Father Charles is writing a handwritten note for each member/family to put with the stewardship letter.
- An iPad raffle note will be included as well.
- Another note with information about attending in-person worship.

- Email Father Charles or Hugh Wilson if you have ideas on how to do a celebration Sunday.

PPP Loan Forgiveness Update

John Phillips reported that he was still waiting for clarification on how to apply for the forgiveness of this loan.

Setting Date of SMAA Annual Meeting

- Recruiting volunteers to be Zoom Facilitators
- Dec. 6th will be the annual meeting date. Father Charles, Jim, and John are attending a meeting via Zoom about the annual meeting and how this meeting should be conducted – via Zoom or in-person.

Standing Committee Update

Father Charles reported that Steven Rhoades wrote a letter to the executive committee stating that the Bishop wants to have a meeting with the Mission Council on Wednesday, September 23, 2020 to discuss the executive committee's recommendations.

Adjournment

Pat Brandon made a motion to adjourn the meeting and Donna Andreo seconded the motion. **Approved** unanimously.

Respectfully,

Deborah Carlson, Clerk