

Mission Council Minutes
March 16, 2023

Attendance:

Kimberly
Lee
Alex
John
Stan
Lewis
Barbara
Xavier
Nicole
Mary Dell
Debbie
Ken
Fr. Charles

Letters were written to members who have pledged.

Motion to approve minutes and report Debbie with a second Stan requiring an amendment reflecting that Barbara was not in attendance.

John described the financial update from the old system to the new system. Discussion took place about timing differences in financial receipts and cash flow.

Jo would like an update to retention bonus policy effective for the second quarter bonuses. The admin team will review and will be up for approval next month.

Bids were reviewed from cleaning vendors. Mary Dell motioned to accept the lowest bid, Stan seconded. All in favor. None opposed. No abstentions.

New classroom is on track. Staff are hired and children are becoming enrolled. Fire marshal is approved, DSS will review soon. Jo requested to use the Building Block grant to replace all the floors downstairs. Stan motion and Alex seconded the decision. All in favor, none opposed, none in abstention.

A volunteer group will be refinishing the floors. The organ is in need of repair and costs are being considered. Pews could use refinishing. Worship committee will gather a committee to reflect on best improvements to the space and make a schedule and proposed budget.

Recruitment is needed for lay eucharistic ministers and acolyte scheduling. The worship committee will coordinate.

Christian life committee will be working on parish potluck on March 26. April 9 is Bluegrass Mass for Easter. Christian life will need to manage tables and chairs. June 4 will be Sunday after Pentecost will be at picnic shelter at Sesqui. Time to work on fall planning – what formation is needed for adults, children? Will we continue WWJB? How do we connect people together in a way that moves them forward to involvement in a ministry?

Admin has a long list of things to address:

- Safe Church coordinator is needed.
- Lockdown procedures needs to be finalized. Mary Dell will finish.
- Alcohol policy recommendations from EDUSC. John recommends that we adopt it as is. Mary Dell moves to adopt and Stan seconded that we will be fully compliant with the EDUSC alcohol policy. All in favor, none opposed, no abstentions.
- Investment account at Edward Jones for the benefit of churchyard. Titling and tax id will be updated to reflect SMAA. These funds are not currently reflected on the balance sheet. Stan made a motion to adopt the resolution submitted by John. Seconded by Kimberly. All in favor, none opposed, none in abstention.
- John is working on the ERTC. Research will continue.
- Outside groups will submit proof of insurance and proof of additional insured.
- Church pension group will do a site visit and assess insurance coverage.

Concern was addressed that some people are on their own without family support. List is needed of folks who might need that ministry.

Discussion took place of maintenance issues around the church and churchyard.

The meeting was adjourned at 7:55pm.